

EXAMPLE - CONFLICT OF INTEREST CHECK TEMPLATE

Property / file reference number []

SPECIFIC CHECKS UNDERTAKEN

Property..... Yes / No / N/A / None *(Circle or strike out as appropriate)*

Client..... Yes / No / N/A / None

Vendor..... Yes / No / N/A / None

Broker Yes / No / N/A / None

FACILITATED BY: KNOWLEDGE / RECOLLECTION.....YES / NO

AND OR SYSTEM / DATABASE CHECK.....YES / NO

(Circle or strike out as appropriate)

MEASURES TAKEN TO MANAGE ANY POSSIBLE CONFLICTS OR ISSUES OF PREVIOUS MATERIAL INVOLVEMENT

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.....
.....

CHECK PROCESS CONFIRMATION OF ANY ISSUES - NONE EXIST / AS ABOVE

(Circle or strike out as appropriate)

CHECK UNDERTAKEN BY:

NAME

SIGNATURE / INITIALS

DATE.....

REF AL – 27.09.2024

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