RICS Inclusivity and Diversity monitoring form

IMPORTANT: You do not have to complete this form. Providing the information requested below is optional and is not required for the nomination application process. You may also choose to answer only some of the questions, and to select the 'prefer not to say' option for the questions you do not wish to answer.

## Why are we asking you for this information?

RICS\* is committed to creating a diverse and inclusive environment and is proud to be an equal opportunities organisation. We have a clear vision to inspire future generations into the profession and showcase its attractiveness to all of society. It is vital that we monitor and analyse diversity information so that we can ensure that our recruitment processes are fair, transparent and promote equality of opportunity for all our Board and Committee members. Your co-operation in providing us with accurate data will help us ensure we design and use policies and processes that attract and retain diverse and talented people.

## Who is collecting the information?

If you choose to complete this form, the information you provide will be collated by our third party supplier, Civica. We have entered into a data processing agreement with Civica to ensure your personal information remains secure and is only processed under instruction of RICS.

## How will the information be used?

Civica will use the information you provide to gather anonymous statistical data about the make up and diversity of the Governing Council nominees. This anonymous data will then be shared with RICS so that we can analyse and improve the diversity of the nomination process.



RICS will not be provided with any diversity information which identifies an individual. The information will not be shared with anybody directly involved in the nomination or election process and will not be used for or influence any assessment of your nomination. No information will be published which allows any individual to be identified.

## What else do you need to know?

Civica will, on behalf of RICS, hold your responses to the questionnaire securely until the election process closes after which it will be securely destroyed. The anonymised statistics they give to RICS, will be held securely, and will be used by RICS for as long as it is needed to help us analyse, demonstrate, and promote the diversity of the Governing Council and nomination process.

Our privacy policy contains more general information on how we secure and manage personal data and your legal rights, see: <u>RICS privacy policy</u>

By ticking the box, you confirm that you have been informed about the purpose of providing your diversity data and consent to its processing for the purposes described above. To withdraw your consent, please contact <u>governanceappointments@rics.org</u>. If you do not wish to consent, you do not have to complete this form [and can just close it down].

Age						
18-25	26-35 🗌	36-45 🗌	46-60 🗌	61-69 🗌	70+ 🗌	Prefer
						Not to
						Say 🗌

Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months (include any problems related to old age)?				
Yes – Limited a	Yes – Limited a	No 🗌	Prefer Not to Say	
Little Lot Lot				
If you answered 'yes' to question 2, please indicate your disability:				



Vision (e.g., due to blindness or partial sight) 🗌	Hearing (e.g., due to deafness or partial hearing)	Mobility, such as difficulty walking short distances, climbing stairs, lifting and carrying objects	Neurodivergence, learning, concentrating, or remembering
Mental health 🗌	Stamina or difficulty breathing 🗌	Other impairment	Prefer Not to Say

How would you describe your ethnicity?

Please select one option.

As RICS has members all over the world we recognise that this is not an

exhaustive list of ethnicities among our members.

Arab 🗌
Any Asian origin 🗌
Any Black origin
Any Hispanic or Latinx origin 🗌
Mixed/Multiple Ethnicity 🗌
Any Indigenous/Native origin 🗌
Prefer Not to Say 🗌
Prefer to Self-Describe 🗌
Any White origin 🗌

Gender/Sex			
Female 🗌	Male 🗌	Prefer Not to Say 🗌	Prefer to Self-Describe 🗌



Gender Reassignment			
Is your gender the same as was assigned at birth?			
Yes	No	Prefer Not to Say 🗌	

Religion and Fa	lith			
Atheist 🗌	Buddhist 🗌	Christian 🗌	Hindu 🗌	Jewish 🗌
		(including		
		Church of		
		England,		
		Catholic,		
		Protestant and		
		all other		
		Christian		
		denominations)		
Muslim 🗌	Agnostic/No	Prefer Not to	Prefer to Self-	Sikh 🗌
	Religion 🗌	Say 🗌	Describe 🗌	

Sexual Orientation		
Which best describes you	r sexual orientation	
Bisexual 🗌	Gay 🗌	Heterosexual 🗌
Lesbian 🗌	Prefer Not to Say 🗌	Prefer to Self-describe 🗌

What is your current work pattern			
Full Time 🗌	Job Share 🗌	Other	
Part Time 🗌	Prefer Not to Say 🗌		



Do You Have Caring Responsibilities			
None 🗌	Primary carer of a	Primary carer of disabled	
	child/children (under 18)	adult (18 and over) 🗌	
Primary carer of	Primary carer of older	Prefer not to say 🗌	
disabled child/children	person (65 and over) 🗌		
Secondary Carer 🗌			

Where Are You Currently Working			
Government	Other 🗌	Prefer Not to Say 🗌	
Private Sector 🗌	Voluntary Sector 🗌	Wider Public Service 🗌	

Where Did You Hear About This Position			
Facebook 🗌	Instagram 🗌	LinkedIn	
Other 🗌	Prefer Not to Say 🗌	RICS Employee 🗌	
RICS Website 🗌	Twitter 🗌	Word of Mouth 🗌	

Thank you for completing this form.

\*The Royal Institution of Chartered Surveyors (RICS) is a chartered body incorporated in England by Royal Charter under company number RC000487, whose head office is at 12 Great George Street, Parliament Square, London SW1P 3AD

