|  |
| --- |
| **RICS Specialist Assessment Submission Template** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Specialist profile indicators** Select the indicators that demonstrate your specialist area of work | | | |
| Position in the organisation structure |  | Recognition |  |
| Publications |  | Appointment by governance or judicial body |  |
| Record of specialist consultancy work |  | Record of lecturing or formal training |  |
| Record of speaking at high level conferences |  | Qualifications |  |
| Dispute resolution |  |  |  |

|  |
| --- |
| **Specialist profile statement** (maximum 400 words) Explain how you meet the requirements of the specialist profile as described in the applicant guide. You should include a description of your organisation structure in the context of your role. This can be cross-referenced to an organisation chart. |
|  |

|  |  |
| --- | --- |
| **Case study on specialist area of work – a minimum of 1,000 to maximum of 1,500 demonstrating your specialist experience against one or two core technical selected from your chosen pathway, at least one must be to level 3.** | |
| Title | Enter a descriptive title |
| Specialist area of work | State the one or two technical core competencies you are using to demonstrate your specialist area of work. |
| Enter your case study using the guidance below (as stated in the applicant guide)  **A brief overview of the key issues** (describe the projects and its objectives)  **An account of your role/personal involvement** (explain what you were responsible for and how you performed your responsibilities)  **An outline of some of the problems faced and the experience you have used to resolve these problems** (describe your approach to the project and how you were able to deliver on the objectives)  **A note of the outcome and successful delivery with emphasis on the role you played** (describe what you achieved and explain the impact on your client, employer, career and future projects) | |
| Word count | Enter word count |
| Project date | Enter the date of your last involvement with the project – your involvement must have been within of the submission date |
| Competencies demonstrated | List any other mandatory and technical competencies you have demonstrated in the case study |

|  |  |
| --- | --- |
| **Case study on technical competence 1 – a minimum of 1,000 to maximum of 1,500 covering a project that demonstrates a minimum of two technical competencies from your chosen pathway.** | |
| Title | Enter a descriptive title |
| Enter your case study using the guidance below (as stated in the applicant guide)  **A brief overview of the key issues** (describe the projects and its objectives)  **An account of your role/personal involvement** (explain what you were responsible for and how you performed your responsibilities)  **An outline of some of the problems faced and the experience you have used to resolve these problems** (describe your approach to the project and how you were able to deliver on the objectives)  **A note of the outcome and successful delivery with emphasis on the role you played** (describe what you achieved and explain the impact on your client, employer, career and future projects) | |
| Word count | Enter word count |
| Project date | Enter the date of your last involvement with the project – your involvement must have been within of the submission date |
| Competencies demonstrated | List the mandatory and technical competencies you have demonstrated in the case study |

|  |  |
| --- | --- |
| **Case study on technical competence 2 - – a minimum of 1,000 to maximum of 1,500 covering a project that demonstrates a minimum of two technical competencies from your chosen pathway. These competencies must be different from those in your other case studies.** | |
| Title | Enter a descriptive title |
| Enter your case study using the guidance below (as stated in the applicant guide)  **A brief overview of the key issues** (describe the projects and its objectives)  **An account of your role/personal involvement** (explain what you were responsible for and how you performed your responsibilities)  **An outline of some of the problems faced and the experience you have used to resolve these problems** (describe your approach to the project and how you were able to deliver on the objectives)  **A note of the outcome and successful delivery with emphasis on the role you played** (describe what you achieved and explain the impact on your client, employer, career and future projects) | |
| Word count | Enter word count |
| Project date | Enter the date of your last involvement with the project – your involvement must have been within of the submission date |
| Competencies demonstrated | List the mandatory and technical competencies you have demonstrated in the case study |

|  |
| --- |
| **Appendix** |

Use your appendices to support your case studies and enhance the information you have given; this can include your organisation chart.

Any charts, graphs, or supporting elements should be included as appendices to maximize the word count in the main body of the case study.