



RICS Assessment Platform

Proposers and Seconded approvals



Candidates

As a candidate you are required to nominate 3 RICS Chartered members (M/FRICS) to act as your Proposer or Secunder. At least one must be from outside your current employment and one can be your counsellor. You will provide their detail in the RICS Assessment Platform to nominate them.

When you confirm the member details, the relevant member will receive a notification to login to the Assessment Platform to approve or decline this request.

The screenshot shows the 'Look up proposer' section of the RICS Assessment Platform. It includes a search box with the number '7960307' and a 'Lookup' button. Below the search box, the following details are displayed:

Contact	Erik Lehnsherr
Contact number	7960307
Member Grade	Professional member (MRICS)

There are also sections for 'Look up seconder (1)' and 'Look up seconder (2)', each with a search box and a 'Lookup' button.

RICS Members - Proposer and Seconders

When logged into the platform <https://assessment.rics.org> if the Proposer and Secunder page is not automatically displayed you can access this via the down arrow at the top right hand side of the platform and select "View my approvers requests"


The screenshot shows the user interface of the RICS Assessment Platform. At the top right, there is a user profile section with a dropdown arrow. The dropdown menu is open, showing the following options:

- PROFILE
- View Profile
- Edit Profile
- View My Candidates
- View My Trainees
- View My Assessments
- View My Approvers Requests (highlighted with a red box)
- Log out

Below the dropdown menu, there is a table of members:


Name	Email	Phone Number	Last L
Elizabeth Braddock	ElizabethBraddock@rics.org	44123456798	09/01
James Howlett	JamesHowlett@rics.org	+49 1234658796	16/02

From the below page you will be able to approve or decline the request by selecting “yes” or “no” followed by selecting “Submit”.

 **RICS** D365 - SAT - Assessment Platform Counsellor requests, Proposer and Seconders

You have been nominated to support the following application(s) for election as a Chartered Surveyor (MRICS) or as an Associate Member (AssocRICS). Please take one of the following actions:

1. Select 'Yes' to approve your support for the candidate. You propose and recommend the candidate from personal knowledge, or from careful enquiry, as in every respect worthy of election and propose them to the Governing Council as a proper person to be admitted to the RICS.
2. Select 'No' to decline your support for the candidate. Your name will be removed from the candidate's application and the candidate will be instructed to identify another supporter.

Name	Contact number	Member Grade	Firm	Approve Candidate
 James Howlett	7960309	Candidate	001775	<input type="radio"/> Yes <input type="radio"/> No

This will then be valid for the next 3 months, should the candidate apply for assessment during that period it will enable them to proceed to assessment